

**REQUEST FOR CHANGE IN EPR**

NAME OF REQUESTOR:

DEPARTMENT:

DATE:

DEPT. CHAIR/ADMIN APPROVAL (SIGNATURE):

TYPE OF EPR CHANGE REQUESTED (attach specifics):

- Security/Access level
- Create new group
- Addition/Deletion of codes
- Scheduling
- Administrative Change
- Add form
- Other: \_\_\_\_\_

REASON FOR REQUEST:

REQUEST NEEDED BY:

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**FOR ADMINISTRATIVE USE ONLY**

Date Request Received:

Date of Committee Action: YES \_\_\_\_\_ NO \_\_\_\_\_

Committee Comments (if applicable):

Routed for Handling To: \_\_\_\_\_

Response Sent (Date): \_\_\_\_\_