

UTDB Faculty Senate Meeting Minutes
September 12, 2003

Members Present: Donna Warren, Joe Ontiveros, Darawan Homrassukham, Edgar Starcke, Roberta Pileggi, Matthew Seals, Don Butler, Cynthia Trajtenberg, Stewart Turner, Tom Hurst, Robert Kaminski, Jackie Duke, Lisa Thomas

- 1. Call to Order:** 11:33 a.m.
- 2. Approval of Minutes:** Minutes unanimously approved.
- 3. Dean's Comments:** Dr. Flaitz unable to attend due to schedule conflict
- 4. Reports**
 - a. Interfaculty Council** – has not met for this month
 - 1) Election of New Member**
 - DB needs to elect one new member to the council
 - b. Executive Council** – has not met for this month
 - c. HSC Administrative Council** – has not met for this month
 - d. DB Administrative Council (Dr. Thomas)**
 - 1) Waterside Café**
 - catering services available
 - 2) Executive Council**
 - HSC at break even status re budget
 - UTHSC Scholarship Golf Tournament- Oct. 1, 2003 at Red Stone Golf Club in Humble, TX.
 - PeopleSoft Software in use as of September 1, 2003
 - Assessing university computers from home will probably require home computers to have virus protection and latest patch updates installed
 - Jon Coy assessing DB space for research allocation
 - Dr. Willerson – leadership forums ongoing in UTHSC
 - IMM groundbreaking ceremony September 23, 2003
 - “Violence-Free” Policy in the Workplace adopted at UTHSC
 - 3) GME Update**
 - Dr. Flaitz and representatives from TDA met with Rep. Tom DeLay regarding GME funding. Mr. DeLay listened and stated that he felt that Medicare needed to be overhauled.
 - 4) Tuition Increase**
 - Dr. Buja has requested a tuition increase plan from UTHSC institutions. Meeting has been planned for November. Increase would phased in over two year period and go into effect 2004.
 - 5) Ad Hoc Committee for Student Progression**
 - Dr. Ludington to chair committee. Charge is to look at issues regarding satisfactory progression through the curriculum.
 - 6) Academic Affairs**
 - Spring syllabi will put on CD
 - 7) Clinical Attendance**
 - DS 3 and DS4 students will be required to attend clinic at least 50% during the first two weeks in December.

- 8) **NIH/Research Office**
 - Dr. Storthz and Dr. Flaitz will be attending hearings in Washington D.C. on November 5, 2003. U24 Grant will enhance DB infrastructure. Research activities will be more centralized through the research office.
 - 9) **Kellogg Foundation/ASEA MDFD Grant**
 - Purpose of this grant is fund the graduate education for individuals who wish to have a career in academia.
 - 10) **Zoomerang Software**
 - DB is using this for data analysis. It has been used recently for clinical faculty evaluation by the students.
 - 11) **Clinical Faculty Evaluations**
 - Will be performed at the end of each semester.
 - 12) **Dean's Search**
 - Three individuals have been identified and will ask to come for interview.
 - 13) **Strategic Planning Document**
 - Needs to meet accreditation standards.
 - 14) **Faculty Publication List**
 - Needs to be turned in by September 26, 2003.
 - 15) **Founder's Day**
 - Takes place October 10, 2003. DB clinics will be closed by 3:30 p.m. so that faculty/staff can attend event.
 - 16) **"Centennial Smiles"**
 - GHDS and DB will provide free extractions/sealants at DB for indigent care on April 3, 2004.
 - 17) **"Out-of-State" Travel Funds**
 - Freeze has been lifted, however dept. chair will have to identify available funds.
 - 18) **FIP List**
 - Has been revised and sent to HSC for approval.
5. **Old Business**
- a. **Committee Structure**
 - 1) **List of Faculty FTE**
 - A letter will be sent to Dr. Flaitz requesting updated information regarding the full-time faculty at the DB.
 - 2) **BS Faculty on DB Committees**
 - Questions raised regarding the legality of BS faculty serving on DB committees when they have an adjunct appointment to DB
 - Motion made to send letter requesting a faculty assembly to discuss changing DB by-laws. Motion carried.
 - 3) **Number of Committees**
 - Discussed at the faculty retreat
 - Motion made to accept the committee revisions proposed at the faculty retreat. Motion carried.
 - Dr. Paula O'Neill will be invited to address the senate on this matter since the dean has placed her in charge of this.

b. Faculty Governance

1) Faculty Senate

- Faculty Assembly format remains alternative to Faculty Senate.

6. New Business: none

7. Adjournment: Meeting adjourned at 12:51 p.m.

Minutes respectfully submitted by Lisa P. Thomas, DDS.